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# Follow-Up Service Procedure

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**IMPORTANT INFORMATION  
(ON KEEPING THE FOLLOW-UP SERVICE PROCEDURE UP-TO-DATE)**

**THIS INFORMATION PAGE SHOULD REMAIN WITH THE PROCEDURE MATERIAL.**

**DO NOT DISCARD!**

This is a copy of the UL Follow-Up Service Procedure lent to you for your use. This is an important tool and a necessary document for the UL Representative to conduct the inspection. It is important that this Procedure be kept up-to-date as new/revised pages are mailed to you. The instructions for updating the Procedure are located on the reverse side of this page. Correct maintenance of this Procedure will decrease the amount of time the UL Representative spends when visiting your facility.

**[OVER]**